

ANNEX I: Eligibility & Funding Guidelines

Definitions

TFfE: Toyota Fund for Europe

TME: Toyota Motor Europe

NMSC = National Marketing and Sales Company (Toyota distributors in Europe)

EMC= European Manufacturing Company (Toyota Motor Europe owned manufacturing plants in Europe)

Eligibility

Toyota Fund for Europe accepts applications from:

- Registered non-profit organizations (NGOs)
- Educational institutions (such as schools, colleges, universities)

TFfE does not accept applications from:

- Individuals (not registered organizations)
- Organizations that:
 - Have a religious, political or military purpose
 - Perform lobbying activities
 - Only undertake research
 - Provide endowments

TFfE does not support projects that:

- Only produce films, videos, brochures, or books unless the project has an extensive and concrete dissemination and training plan
- Fund scholarships for students
- Fund only research
- Have a purely commercial or profit-making focus
- Are for museums, festivals, cultural or sport events, conferences or exhibitions
- If you are a non-Toyota organization submitting the application form, please make sure that the National Marketing and Sales Company (NMSC) or local European Manufacturing Company (EMC) is willing to co-implement the project in your country. Please send us your project proposal and we can share it with the relevant NMSC/EMC for their evaluation.

Project duration

In principle we only support projects for a period of one year. If assistance is required for more than one year, a renewed proposal must be submitted each year.

Geographic scope

Countries where Toyota Motor Europe has its business operations.

For a complete list visit www.toyota.eu/about/Pages/toyota_world.aspx

Funding Guidelines

Support for National Projects:

Definition National Project:

A national project is a project with a specific NGO or defined by a Toyota Company happening in 1 country only

	Year 1	Year 2	Year 3
Funding Local Activities	TFfE Max 30.000 EUR NMSC/EMC Match funded	TFfE Max 15.000 EUR NMSC/EMC remainder	NMSC/EMC 100%

Note: If you are an NGO, please send your application form to Toyota Fund for Europe secretariat (toyotafund@toyota-europe.com). We will share your project proposal with the relevant NMSC in order to confirm with them their interest for involvement.

If you already have an existing cooperation with the NMSC/EMC please indicate so in your proposal.